

TOWN OF BASSENDEAN

MINUTES

SPECIAL COUNCIL MEETING

HELD IN THE COUNCIL CHAMBER, 48 OLD PERTH ROAD, BASSENDEAN

ON MONDAY 10 JULY 2017 AT 5.30PM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Mayor declared the meeting open, welcomed all those in attendance, and acknowledged the past and present traditional owners and custodians of the land on which the meeting was being held.

2.0 PUBLIC QUESTION TIME AND ADDRESS BY MEMBERS OF THE PUBLIC

2.1 Public Question Time

Nil

2.2 Address by Members of the Public

It should be noted that public statements are not recorded in the minutes.

3.0 ATTENDANCES, APOLOGIES & APPLICATIONS FOR LEAVE OF ABSENCE

Present

Councillors

Cr John Gangell, Mayor
Cr Mike Lewis, Deputy Mayor
Cr Gerry Pule
Cr Paul Bridges

Officers

Mr Bob Jarvis, Chief Executive Officer
Mr Michael Costarella, Director Corporate Services
Mr Graeme Haggart, Director Community Development
Mr Simon Stewert-Dawkins, Director Operational Services
Mr Anthony Dowling, Director Strategic Planning
Mr Ken Lapham, Manager Corporate Services
Mrs Amy Holmes, Minute Secretary

Public

Two members of the public were in attendance.

Press

One member of the press was in attendance.

Leave of Absence

Cr Renee McLennan

Apologies

Cr Bob Brown

4.0 REPORTS

4.1 2017-2021 Corporate Business Plan (Ref - COMDEV/COMCONS/2 - Learning Horizons and Corporate Management Team)

APPLICATION

Council was required to adopt a Corporate Business Plan which has been prepared following discussion with Councillors at a workshop held on 3 July 2017.

OFFICER RECOMMENDATION – ITEM 4.1

That Council adopts the 2017-2021 Corporate Business Plan as attached to the Special Council Meeting Agenda of 10 July 2017.

Cr Pule moved the officer recommendation with amendments to the Corporate Business Plan, as shown in bold:

Objective 1.1.3

Target – Completion of heritage architect’s plans and securing of the Lotterywest grant in Year 1.

Objective 2.1.3

Projects – Develop Local Planning Policies and Guidelines for *sustainable* design of buildings.

Objective 2.2.3

Targets – Achievement of an Ashfield Flats Management Plan by the end of 2018/2019 financial year.

Objective 2.3.1

Targets – 2017 baseline tree canopy area maintained by ensuring the public realm increases exceed the private realm losses.

Projects – Develop an Urban Forest Strategy with canopy targets for the public and private realms and an Urban Forest Management Plan for approval by Council with community consultation.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 4.1

SCM – 1/7/17

MOVED Cr Pule, Seconded Cr Bridges, that Council adopts the 2017-2021 Corporate Business Plan as attached to the Special Council Meeting Agenda of 10 July 2017, **with amendments as outlined above.**

CARRIED BY AN ABSOLUTE MAJORITY 4/0

4.2 Adoption of the 2017/18 Draft Budget (Ref: FINM/BUGTG/1 - Mike Costarella, Director Corporate Services)

APPLICATION

Council was requested to adopt the 2017/18 Budget.

OFFICER RECOMMENDATION – ITEM 4.2

That:

1. Council sets a General Minimum Rate of \$1,085 for the year ending 30 June 2018;

2. Council sets a General Rate of 7.1650 cents in the dollar upon the Gross Rental Valuation of each rateable property in the district for the period 1 July 2017 to 30 June 2018;
3. An ICT (Communication) Allowance of \$3,500 per annum) for 2017/18 be paid quarterly in arrears to Councillors with their meeting fees;
4. Councillors' meeting fees of \$16,000 for 2017/18 be paid quarterly in arrears;
5. The Mayor's meeting fee of \$25,000 for 2017/18 be paid quarterly in arrears;
6. A Local Government Allowance of:
 - a) \$36,000 for 2017/18 be paid to the Mayor;
 - b) \$9,000 for 2017/18 be paid to the Deputy Mayor;
7. Council adopts the Fees and Charges included in the attachment to the 2017/18 draft Budget for the 2017/18 financial year;
8. Council approves:
 - a) A maximum administration fee of \$36 for ratepayers who elect to use the instalment payment option for their rates in the 2017/18 financial year;
 - b) An administration fee of \$50 be applied for those ratepayers who elect to use the "special payment arrangement";
9. An interest charge of 5.5% on the balance of rate instalment monies for ratepayers who elect to use the instalment payment option for their rates in the 2017/18 financial year;
10. Council approves the amendments to the Reserve Funds in the 2017/18 Budget, as follows:
 - Renaming of the Leave Entitlements to Employee Entitlement Reserve;
 - Closing the Self Insurance Reserve and Cultural Events Reserve and funds transferred to the Community Facilities Reserve (previously named Recreation Development Reserve);
 - Renaming of the Municipal Buildings and Town Planning Reserve to Land and Buildings Infrastructure Reserve;
 - Drainage Infrastructure and Reserve to Roads and Drainage Infrastructure;

11. Council approves the transfers to and from Reserve in the 2017/18 Budget;
12. Council sets the following dates as the due dates for payment of rates by instalments:

The rates can be paid either in full by 25 August 2017 or by 4 or 2 each instalments on the following dates:

- First Instalment - 25 August 2017;
 - Second Instalment - 27 October 2017;
 - Third Instalment - 5 January 2018;
 - Fourth Instalment – 9 March 2018;
13. A late payment interest rate be set in 2017/18 in accordance with the provision of Section 6.51(1) of the Local Government Act (1995) and the Local Government (Financial Management) Regulations No. 70, at 10%;
 14. A late payment interest rate be set in 2017/18 in accordance with the provision of Section 6.13(1) of the Local Government Act (1995) at 10%;
 15. Council adopts the Rates Concession and Prizes for the 2017/18 financial year Budget;
 16. Council adopts the 2017/18 Budget for the year ending 30 June 2018, as attached to the Special Council Agenda of 10 July 2017; and
 17. Council adopts a materiality threshold of \$5,000 or 10%, whichever is the greater, for the 2017/18 financial period, in accordance with Local Government (Financial Management) Regulation 34(5).

Cr Bridges moved that the following Point 18 be added to the officer recommendation:

18. *That the following wording changes be made to the Budget Projects & Consultancies:*

131479 **Consultant Pickering Park Boat Ramp**
151359 **Pensioner Guard Cottage - Architect**
211474 **Urban Forest Management Plan**
261362 **Streetscape Protection Area (Eileen to Wilson Streets)**
391361 **Review Community Consultation Policy & Corporate Business Plan**

LAPSED FOR WANT OF A SECONDER.

Cr Pule moved that an alternative Point 18 be added to the Officer Recommendation:

COUNCIL RESOLUTION – ITEM 4.2(a)

SCM – 2/7/17

MOVED Cr Pule, Seconded Cr Gangell, that:

18. The following wording changes be made to the Budget Projects & Consultancies:

- 131479 **Consultant Pickering Park Boat Ramp;**
- 151359 **Pensioner Guard Cottage – Architect;**
- 261362 **Streetscape Protection Area (Eileen to Wilson Streets); and**
- 391361 **Review Community Consultation Policy & Corporate Business Plan.**

LOST 2/2

Crs Pule & Gangell voted in favour of the motion. Crs Lewis & Bridges voted against the motion.

Cr Lewis moved that the meeting be closed to allow for a Councillor Workshop, followed by another Special Council Meeting.

LAPSED FOR WANT OF A SECONDER.

COUNCIL RESOLUTION

SCM – 3/7/17

MOVED Cr Pule, Seconded Cr Bridges, that Standing Orders be suspended, the time being 6.13pm.

CARRIED UNANIMOUSLY 4/0

COUNCIL RESOLUTION

SCM – 4/7/17

MOVED Cr Pule, Seconded Cr Lewis, that Standing Orders be resumed, the time being 6.40pm.

CARRIED UNANIMOUSLY 4/0

COUNCIL RESOLUTION – ITEM 4.2 (b)

SCM – 5/7/17

MOVED Cr Lewis, Seconded Cr Bridges, that the lost motion SCM-2/7/17, be reinstated, which reads:

“That:

18. The following wording changes be made to the Budget Projects & Consultancies:

- 131479 **Consultant Pickering Park Boat Ramp;***
- 151359 **Pensioner Guard Cottage – Architect;***
- 261362 **Streetscape Protection Area (Eileen to Wilson Streets); and***
- 391361 **Review Community Consultation Policy & Corporate Business Plan.”***

CARRIED UNANIMOUSLY 4/0

It was noted that the additional Point 18 would require an Absolute Majority vote.

COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 4.2(c)

SCM – 6/7/17

The substantive motion which was Moved by Cr Pule and Seconded by Cr Gangell, which reads:

That:

1. Council sets a General Minimum Rate of \$1,085 for the year ending 30 June 2018;
2. Council sets a General Rate of 7.1650 cents in the dollar upon the Gross Rental Valuation of each rateable property in the district for the period 1 July 2017 to 30 June 2018;
3. An ICT (Communication) Allowance of \$3,500 per annum) for 2017/18 be paid quarterly in arrears to Councillors with their meeting fees;
4. Councillors’ meeting fees of \$16,000 for 2017/18 be paid quarterly in arrears;
5. The Mayor’s meeting fee of \$25,000 for 2017/18 be paid quarterly in arrears;
6. A Local Government Allowance of:
 - a) \$36,000 for 2017/18 be paid to the Mayor;
 - b) \$9,000 for 2017/18 be paid to the Deputy Mayor;

7. Council adopts the Fees and Charges included in the attachment to the 2017/18 draft Budget for the 2017/18 financial year;
8. Council approves:
 - a) A maximum administration fee of \$36 for ratepayers who elect to use the instalment payment option for their rates in the 2017/18 financial year;
 - b) An administration fee of \$50 be applied for those ratepayers who elect to use the “special payment arrangement”;
9. An interest charge of 5.5% on the balance of rate instalment monies for ratepayers who elect to use the instalment payment option for their rates in the 2017/18 financial year;
10. Council approves the amendments to the Reserve Funds in the 2017/18 Budget, as follows:
 - Renaming of the Leave Entitlements to Employee Entitlement Reserve;
 - Closing the Self Insurance Reserve and Cultural Events Reserve and funds transferred to the Community Facilities Reserve (previously named Recreation Development Reserve);
 - Renaming of the Municipal Buildings and Town Planning Reserve to Land and Buildings Infrastructure Reserve;
 - Drainage Infrastructure and Reserve to Roads and Drainage Infrastructure;
11. Council approves the transfers to and from Reserve in the 2017/18 Budget;
12. Council sets the following dates as the due dates for payment of rates by instalments:

The rates can be paid either in full by 25 August 2017 or by 4 or 2 each instalments on the following dates:

 - First Instalment - 25 August 2017;
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16. Council adopts the 2017/18 Budget for the year ending 30 June 2018, as attached to the Special Council Agenda of 10 July 2017;
17. Council adopts a materiality threshold of \$5,000 or 10%, whichever is the greater, for the 2017/18 financial period, in accordance with Local Government (Financial Management) Regulation 34(5); and
18. The following wording changes (in bold type) be made to the Budget Projects & Consultancies:
 - 131479 **Consultant Pickering Park Boat Ramp;**
 - 151359 Pensioner Guard Cottage – **Architect;**
 - 261362 **Streetscape Protection Area (Eileen to Wilson Streets);**
 - 391361 **Review Community Consultation Policy & Corporate Business Plan;**

was put to the vote and CARRIED BY AN ABSOLUTE MAJORITY 4/0.

5.0 CLOSURE

There being no further business, the Presiding Member declared the meeting closed, the time being 6.45pm.